

CONFIDENTIALITY

As your Trauma Recovery Coach, I respect your privacy therefore I will not share the work of any client, client records or any client information to anyone without a written consent from you [client] or a court ordered subpoena. As a Canadian Trauma Recovery Coach, I am subject to Canadian FOIPPA laws.

As required by law I will report current and/or ongoing abuse to minors, the disabled and elderly to the MCFD [Ministry for Children and Family Development] or the RCMP in Canada.

Please be aware regarding coaching sessions conducted via online video [Zoom, WhatsApp, Google/G-mail, FB Messenger, FaceTime, etc] your complete privacy cannot be 100% guaranteed.

FILE RETENTION for Coaching Clients:

Upon termination of the coaching contract, hard copy files will be held in locked storage for 1 [one] year following the last coaching session. Upon this anniversary all files will be shredded. Any electronic files will be deleted.